



SOUTH WEST ACADEMY OF SPORT (SWAS)

Ethical Funding Policy and Procedures



Version Control, Change History and Distribution

Version Control

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1. Policy Statement

The Board of South West Academy of Sport is committed to ethically derived funding for its activities.

2. Purpose

The purpose of this document is to specify South West Academy of Sport's position on fundraising practice and to document the standards expected in raising funds from the community in any way.

3. Legal and Corporate Requirements

3.1 This Manual is to be read and implemented in conjunction with SWAS's other relevant policies, strategies and documents, including:

- 3.1.1 Constitution
- 3.1.2 Board Charter
- 3.1.3 Strategic Plan

3.2 This Policy applies to all parties including Directors, managers, staff, coaches, contractors, consultants and volunteers.

3.3 Relevant Legislation

- 3.3.1 Fundraising Act 1998 (Vic)
- 3.3.2 Liquor Control Reform Act (Vic) 1998
- 3.3.3 Gambling Regulation Act (Vic) 2003

4. Application of Policy

South West Academy of Sport's guiding fundraising principle is – Do to others as you would have them do to you.

SWAS will adhere to the following rules, principles and standards:

- Comply with all relevant laws.
- Speak the truth.
- Use monies raised via fundraising activities for the stated purpose.
- Comply with the organisations stated mission and purpose.
- Align fundraising with the organisations values of Sportsmanship, Leadership, Access & Equity, Professionalism and Integrity.
- All personal information collected by South West Academy of Sport will be kept confidential and will not be disclosed to any third party without consent.
- Nobody directly or indirectly employed by or volunteering for South West Academy of Sport shall accept commissions, bonuses or payments for fundraising activities on behalf of the organisation.



- No general solicitations shall be undertaken by telephone or door-to-door.
- Fundraising activities should not be undertaken if they may be detrimental to the good name or community standing of South West Academy of Sport.
- Financial contributions (including sponsorships) will only be accepted from companies, organisations and individuals the Board considers ethical and is consistent with our values. Companies and organisations specifically excluded from making financial contributions to South West Academy of Sport include:
 - Tobacco companies
 - Gaming venues
 - Alcohol (clubs and hotels will be assessed on a case by case basis)
 - Fast Food outlets that do not offer alternative healthy food choices

5. Responsibilities

The Board is responsible for the implementation and review of this policy. Whenever the Board reflects on the values and behavioural standard of SWAS and any changes are made this policy should be reviewed.

Community expectations change rapidly and the Board should always remain mindful of these community expectations.

6. Processes

Periodically the Board will oversee and give approval to SWAS fundraising. All fundraising decisions will be recorded in Board meeting minutes.

It is the responsibility of the Board to validate that all funding adheres to the values, mission and purpose of South West Academy of Sport.

A statement estimating income and expenses will be prepared prior to the commencement of any new fundraising activity that may present a financial risk to South West Academy of Sport.

Fundraising activities should not be undertaken if they will expose the organisation to significant financial risk.

7. Further Information

For further information about the Ethical Funding Policy please contact the CEO.